

**IDAHO BOARD OF CHIROPRACTIC PHYSICIANS**

**Bureau of Occupational Licenses  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063**

**HERBERT W OLIVER, D.C. - CHAIR  
LYNN A HANSEN, D.C.  
KATHLEEN J MCKAY, D.C.  
SHANNON GAERTNER-EWING, D.C.**

**AGENDA**

**2/1/2019**

**9:00 AM MST Roll Call**

**Introductions**

**Approval of Minutes [11/8/2018](#) [Action Item]**

**Bureau Staff:**

Kelley Packer, Bureau Chief  
Legislative Update [Action Item]  
Interim Committee: Occupational Licensing and Certification Laws Committee  
Dawn Hall, Deputy Bureau Chief  
[Financial Report](#)  
Julie Eavenson, Administrative Support Manager  
Travel Policy Overview [Action Item]  
Eric Nelson, Board Prosecutor  
Memorandum [Action Item]  
Lori Peel, Investigative Unit Manager  
[Investigative Report](#)  
Continuing Education Settlement Orders [Action Item]  
Maurie Ellsworth, General Counsel  
Board Training – Role of the Board  
Rob McQuade, Legal Counsel

**Old Business**

1. **To Do List [Action Item]**
2. **Subcommittee Report – Draft Application Form for Reissuance of Clinical Nutrition [Action Item]**
3. **Renewal Application Form Review [Action Item]**
4. **Inactive License Request Forms Review [Action Item]**

**New Business**

1. **Set Next Meeting Date - [Action Item]**
2. **Public Comment [Action Item]**
3. **Clinical Nutrition Certification Presentation: Dr. Timothy Klena, 10:00 AM MST**
4. **Proposed Laws/Rules [Action Item]**
5. **Review of Draft Application Forms [Action Item]**
6. **Federation of Chiropractic Licensing Boards (FCLB) [Action Item]**
  - **Membership Dues**
  - **Directory Information and Board Report**
  - **Annual Meeting, May 2019, Mission Bay, CA**
  - **2018 Annual Meeting Highlights**
7. **National Boards of Chiropractic Examiners (NBCE) Part IV Practical Exam Attendance [Action Item]**
8. **Correspondence [Action Item]**
9. **Continuing Education Course Application Review [Action Item]**
10. **Application, CE Audit, and CE for Reinstatement Review [Action Item]**
11. **Sign Minutes, Vouchers, and Honorariums**

**Adjourn**

**Note:** Executive Session to be held as may be appropriate. Times are approximate. The order in which items appear on the agenda is subject to change without further notice.

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